
***NOTE: Community Based Learning/Academic Service Learning must be addressed by your Course Instructor or the Department Chair. *A separate form is required for each CBL course.**

This form must be completed and signed below by the Agency Contact Supervisor and then turned into your course instructor for a signature. The course instructor will be the required due date. (ELH227)

Student signatures are not acceptable for Agency Contact or Supervisor.

Please have your supervisor sign EACH *Supervisor's Signature* line below as you complete hours at the site.

If service is completed at the same site, for all hours, your supervisor may sign top and bottom "*Supervisor's Signature*" line and draw a line to connect both signatures.

NOT ACCEPTABLE Supervisor signature on top line with an arrow drawn down to last service line.

Service Dates	Service Hours	Agency Name	Describe Service Performed	Printed Name	Signature
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