LIBRARY ADVISORY COMMITTEE MEETING MINUTES Weinberg Memorial Library Tuesday, April 25, 2023

The meeting came to order at 11:37 a.m., by Dr. Lori Bruch.

Present: Dean George Aulisio, Dr. Lori Bruch, Ms. Amanda Campbell, Prof. Marleen Cloutier, Prof. Kate Cummings, Dr. Roxana Curiel, Prof. Colleen Farry, Ms. Sharon Finnerty, Dr. Christopher Fremaux, Dr. JoyAnna Hopper, Prof. Michael Knies, Associate Dean Jean Lenville, Prof. Bonnie Markowski, Dr. William Miller, Prof. Ian O'Hara, Prof. Sylvia Orner, Dr. Kimberly Pavlick, Prof. Sheli Pratt-McHugh, Dr. Jong-Hyun Son, Dr. Ben Willis and Dr. John Zych.

Unable to Attend: Dr. Deborah Budash, Dr. Tracey Collins, Dr. Marian Farrell, Dr. Michael Fennie, Dr. Terri Freeman-Smith, Dr. Jakub Jasinski, Dr. Jennifer Kaschak, Dr. Barry Kuhle, Dr. Michael Landrum, Dr. Nathan Lefler, Dr. Yibai Li, Dr. Wendy Mannetti, Dr. Robert McCloskey, Dr. Masood Otarod, Prof. Linda Mlodzienski, Dr. Christos Pargianas, Dr. Adam Pratt, Dr. Robert Shaffern, Atty. Jason Shrive, Dr. Argyrios Varonides, and Prof. Donna Witek.

Adam motioned to approve the minutes, seconded by Bonnie Markowski. The minutes were accepted as written.

<u>DEAN'S REPORT – Dean George Aulisio</u>

- a) R&I Student Success Search
 We are pleased to announce that Elin Woods has acceptedcost us anything. We will be notified in June 2023
- c) Schemel Forum / Hope Horn Gallery
 Both entities are transitioning to new roles within the University. Sondra Myers is retiring, and
 the director's position will not be replaced. The fall program speakers are set, but the dates are
 to be confirmed. The format of the program will remain in the format it has been.
 - Beginning June 1, 2023, The Hope Horn Gallery and Darlene Miller Lanning will report to the Library. One of the goals is to catalog the University's art collection and display it as part of a digital catalog. Darlene will continue to run the gallery and plan exhibitions. The Library's main role in this position is supporting the Gallery.
- d) Iron Mountain Retrospective and Future Discussion
 Last summer, we signed a 3-year agreement with Iron Mountain. Feedback from the Committee is appreciated. In 2025, we may look to repeat the process. We currently pay \$9,702 yearly to

house 14,000 books that don't circulate. Discussion on ending the program took place as books are not being recalled. The Library will share a list of titles in Iron Mountain in advance of our current contract ending. There was a 3-month timeline for departments to review their listings.

- e) Book Purchasing Procedures
 - A few departments are having issues with book purchasing through their department liaison structure. One suggestion for the 24/25 academic year is that any faculty member could request materials directly using a form. A small Library Advisory Committee task force will be formed during the Spring 2024 semester to examine book buying procedures. Prof. Sylvia Orner will chair the task force.
- f) Library Advisory Committee Charge / Bylaws (Dean Aulisio & Dr. Farrell) The Library Advisory Committee is operating in lieu of bylaws. A statement is housed on the website, but it would be best practice to produce written bylaws or a guiding principles document. Dr. Bruch suggested adding more statements about the Library Advisory Committee's role regarding Library functions. After further discussions, it was decided that a small task force will be formed at the first Library Advisory Committee meeting of the Fall 2023 semester.

LIBRARY FACULTY REPORTS

1. EBSCO's Discovery Services (EDS) Update (Prof. Cloutier / Prof. Orner)

The link for the exhibit is www.scranton.edu/library/fatherpilarz. It is arranged by theme with the inclusion of additional videos and information.

5. Special Collections / University Archives Exhibits (Prof. Knies)
The Fr. Pilarz exhibit will come down by the end of the week along with the 50th Anniversary of CoEducation Exhibit. The beginning of May 2023 will start the University Scholarship Exhibit through the end of the academic year. A coinciding F