

## **Combined Clerical and MTTP (Virtual) Roundtable Minutes**

**May 6, 2020**

Staff Senate President, Amy Driscoll McNulty welcomed everyone and emphasized the Senate's commitment to working for staff despite the challenges posed by the Covid-19 pandemic. She ensured that while some goals must be sidelined for the moment, they will not be forgotten and the Senate will return to addressing them as soon as possible.

The Senate voted to postpone senator elections to fall 2020 with all senators staying in place until an election can be held.

The Senate sent a video Thank You to Fr. Pilarz for continuing pay until May 31. He signed in to the May meeting to address the Senate, and expressed gratitude for all we do and for sending the video.

Bill Hurst thanked the Clerical Senators for inviting the MTTP constituency to combine roundtables as the current circumstances present even more of a challenge than usual to get the group together.

Some questions were posed prior to the meeting. Clerical Senators reached out to Patricia Tetreault, Director of HR who sent these responses:

**Q: I think the biggest question our minds is will we be furloughed and what does that mean for our health insurance costs? I don't think we can get an answer for this until it is announced to everyone. Just anticipating the question.**

A: Of course, this is a critical question. As we have throughout this crisis, we consider things carefully and thoughtfully using as much information as possible that is available to us. As of today, no decisions have been made. However, please know that this is a priority and there will be communication on this issue as soon as practically possible.

**Q: Review the Inequity between life insurance policy(death benefit) between exempt and non exempt staff.**

A: We have discussed life insurance periodically in the past and I'm happy to talk about it again.

A: HR will enforce this. Please notify the Office of Human Resources, Brian (Loughney) or I directly. We did contact the CAS Dean's Office last week about faculty in LSC. However if it is not resolved, please let me know.

Unfortunately, Ms. Tetreault was not able attend as she'd intended.

Topic submitted: Magis award should go to all maintenance staff, not someone who works from home:

Response: In the last Senate meeting, the senate discussed ways of doing special for the maintenance staff when we return. The committee that manages the Meg Cullen Brown Magis award explained that the platform of the award doesn't fit the current situation, and also reminded the attendees that the award is for those that go above and beyond. At this time, there are many staff members going above and beyond, even though they may be working from home. Those attending gave maintenance a round of applause for their current efforts and shared that in almost every meeting gratitude and positive compliments are offered to maintenance staff.

Other questions were raised at the meeting.

**Q: Maintenance staff now have their temperatures taken when they show up to work their shift. Are other departments doing the same?**

A: Trades staff also has their temperatures taken when they come in each shift. UPD does not at this time. UPD has masks available if anyone needs one.

**Q: What is the protocol if someone does have a temperature?**

A: If temperature is over 100 you must notify HR. Not sure what happens from there. A representative suggested calling the PA Dept of Health to get tested. Mohegan Sun is a drive thru testing site. You call PA dept of Health and they will schedule a test for you (no cost to you). To be tested you must have a fever over 100 and one other symptom of the illness.

**Q: Can I come to campus to get some things from my office?**

A: You must have permission from your supervisor to be on campus. You must have your Royal ID card with you. You must contact UPD to let you in as all building are locked. The names of those who make a habit of coming to campus will be sent to their supervisors.

**Q: What about the mail? What is happening with that?**

A: Student Government polled the graduating seniors to ask their preference of either postponing graduation to a safer time or a virtual graduation at the scheduled time. The overwhelming majority wanted to postpone. Fr. Pilarz honored their request.

**Q: Will we get reimbursed for our unused parking passes?**

A: The focus is on students reimbursements right now. We do not have an official answer on staff reimbursements.

**Q: How many students remain living on campus?**

A: There are 66 students still on campus. Food service must serve them two meals a day in DeNaples.

**Q: Are the students wearing masks?**

A: They appear to be mindful of social distancing, even when outside during the warm, sunny days, but not all are wearing masks.

Several questions were raised that we were unable to answer without input from Ms. Tetreault. We sent these questions to her. The questions and her responses are below.

Roundtable questions for Patti Tetreault from May 6, 2020

**1. If we are furloughed does that mean, we go without pay and are not able to collect**

You would be encouraged to file for unemployment and the determination would be up to the unemployment office. The University will not dispute unemployment. Benefits would continue because it is a temporary situation, and you would be required to pay your portion of insurance.

**2. If furloughed, are 9, 10, and 11-**

