

To: Staff Senate
From: Cindy Tokash
Date: August 24, 2017
Subject: Minutes from the August 16, 2017 Staff Senate Meeting

In Attendance: Lisa Bealla, Lori Flynn, Kristi Klien, Janice Mecadon, Bryn Schofield, Cynthia Tokash, Stephen Hallock, Dale Martin, Ryan Puksta, PJ Worsnick, Julie Brackeva Phillips, Gina Butler, Amy Driscoll McNulty, Meg Hambrose, Marg Hynosky, Bernie Krzan, and Richard Walsh

Not in Attendance: Erica Armstrong, Kelli Cali, Chris Harris, William Pilger, Kevin Roginski, Kevin Rude, Pete Sakowski, Kyle Thomas, Justin Tambeau, Stephanie Adamec, Rebekah Bernard, Renee Giovagnoli, Lucia Grissinger, Gerry Loveless, Mark Murphy, and Mary Ellen Pichiarello

Guests: None

Welcome: Ms. Butler called the meeting to order at 10:05AM, in the Casey Conference Room, Brennan 502. Cindy Tokash offered the opening prayer. Marg Hynosky will offer the opening prayer at the September meeting. Attendance was checked, quorum was met for voting purposes.

Review of July Minutes

floor. The Election and Membership Committee passed out and collected ballots. Ms. Klien was elected Parliamentarian.

Liaison Report: Patricia Tetreault was not present. Ms. Butler did not receive a report from Ms. Tetreault. In their conversation with regard to the Staff Senate meeting, Ms. Tetreault mentioned a few items.

The Middle States working groups are coming together in preparation for that report.

There was an email to announce the appointment of Sunil Ahuja, Ph.D., (pronounced su Neal aa Who jah) as the new Associate Provost for Academic Affairs.

Ms. Tetreault was extremely supportive of the good works that Senate has done, since its inception and continues to do. She strongly supports our committees coming together to compile documentation for the Middle States report.

President's Report:

Ms. Butler presented the President's Report for Mr. Murphy. Father Keller will be the Guest Speaker at our

framed illustration, done by Kym Fetsko, and a proclamation welcoming him to the campus. There is also a letter that will go with them from Mr. Murphy.

Mr. Murphy is hoping to present the items to Fr. Keller at the September Staff Senate Meeting so that the Senate will be present.

- o Mr. Murphy is waiting to hear if there will be a separate gathering on the day of his installation, in which he would be presented different accolades and welcoming notices from various presidents and different people from the state.
 - f* If that's the case, it will be presented there and not at the September Staff Senate Meeting.
 - f* The installation of Fr. Keller as the interim president will take place at the Mass of the Holy Spirit on August 31st.

The Executive Committee has been discussing different things to do to celebrate the 10 Year Anniversary of the Staff Senate.

One of the things Mr. Murphy wants to put out to the Staff Senate is to ask if anyone has any particular "catch phrase" that we could utilize during our 10 Year Anniversary Celebration.

- o The "catch phrase" will be incorporated on whatever we utilize this year.

We would also like to come up with a shirt design, a t shirt and possibly a collared shirt to be available for purchase campus wide.

- o We would like to have them available as soon as possible, but definitely by April, because that is when the first Staff Senate Meeting took place.
- o The Senate was approved and initiated in October of 2007.
- o It was mentioned that Bob Sanchuk, graphic designer with Printing Services, designed the t shirts for the Employee Barbecue.

Mr. Murphy has requested to change the date of the October Staff Senate Meeting

A

Ms. Tokash started putting together information with regard to

- Recent search committees have had a number of faculty representatives, a number of administrators and only one staff member.
- Ms. Schofield also mentioned that clerical and maintenance don't qualify for some of the search committees, only professional staff.

Ms. Butler reported that the Finance Committee hasn't met, but that the Senate is fine as far as money.

The Staff Development Committee had nothing to report.

Ms. Butler reported on behalf of the Staff Recognition & Excellence Awards Committee that Ms. Pichiarello has

The things they were looking for, Staff Senate does very well, for example; our Constituency