

TO: Staff Senate  
FROM: Kristi Klien  
DATE: February 15, 2024  
SUBJECT: January 17, 2024 Staff Senate Meeting Minutes

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In Attendance: Brenda Amato, Gerianne Barber, Shawn Beistline, Grismeir DeJesus, Peggy Doolittle, Rebecca Dzikowski, Melissa Eckenrode, Autumn Forgione, Lucia Grissinger, Sybil Keris, Kristi Klien, Denise Kuzma, Tammy Manka, Sandina Meo, Mark Murphy, Meghan Nowakowski, Peter Sakowski, Patricia Savitts and Patricia Tetreault.

Not in Attendance: Amy Black, Brenda Clarke, Bridget Conlogue, Kym Fetsko, Lori Flynn, Melisa Gallo, Meg Hambrose, Rose Ann Jubinski, Jonathan Kirby, Bernard Krzan, Daniela Jurek, Schiebe and Traci Vennie

Welcome: Mr. Murphy called the meeting to order at 2:05 PM. Ms. Forgione offered the opening prayer. Ms. Doolittle will offer the opening prayer at the next meeting. The Land Acknowledgement Statement was read by Mr. Murphy. Attendance was checked and quorum was met.

Review of Previous Month's Minutes: The minutes from the December meeting were reviewed. A motion was made to approve the minutes. The motion was seconded and the minutes were approved.

Review of Agenda: A motion was made to accept the agenda. The motion was seconded and the agenda was approved.

Guest(s) – There were no guests at today's meeting.

Liaison Report – Patricia Tetreault

- x Fr. Marina sent out an end of semester email communicating recent happenings on campus.
- x Announcement of the new College of Arts and Sciences Dean, Dr. Barry, join us in July.
- x Senior VP/CFO search officially underway and should wrap up in April.
- x The Board of Trustees will meet in February and will approve the 990 and will review the 5 financial plan.
- x Convocation is scheduled for February 15 at 11:30 am in the DeNaples Ballroom. The Sursum Corda Award presentation will take place and lunch will be served. Please RSVP if you plan to attend.
- x



- x Mark spoke about guest presenter suggestions. Mark has reached out numerous times to the Multicultural Center and has not received a response. A suggestion was made to invite the dean's of each college, Liz Garcia and Tara Hamilton Fay.

#### Previous Business

- x None for this meeting.

#### New Business

- o Brief discussion about Staff Senate Roundtables and whether holding one roundtable for all constituencies per year could be considered. No decision was made.

#### Standing Committee Reports

- x Communications- Melisa Gallo and Denise Kuzma
  - o Currently working on the next Communication Symposium
    - f Possible topics: Leahy Clinic opening/medical school collaboration
- x Elections and Membership – Shawn Beistline, Rose Ann Lubinski and Kristi Klien
  - o Met to discuss the number of senators vs. employees and the calculations. Came up with a few options, which will be presented at the next meeting.
- x Finance- Traci Vennie
  - o No new updates
- x Social Events & Community Building- Melissa Eckenrode and Lucy Grissinger
  - o No new updates
- x Staff Development- Geri Barber and Meg Hambrose
  - o Committee has not met. Going back and forth about an event to replace the BBQ to celebrate staff and their side hustles
- x Staff Recognition & Excellence Awards - Kym Fetsko
  - o Met to discuss the Communication Symposium and Meg Cullen Brown nominees

#### Ad Hoc Committee Report

- x Assessment- Geri Barber
  - o No new updates The committee is gearing up and hopes to have an outline next month.

#### Items from the Floor

- x None

#### Motion to Adjourn

- x A motion was made to adjourn at 3:35 PM. The motion was seconded and approved.